

..... – **RAPID Needs Assessment Format**
Phase 1 – Initial Days
(48 – 96 hours in the immediate aftermath of a disaster)
Relief Camp/ Shelter Level Assessment Format

To be Used by the
**Humanitarian Agency/
NGO/ Volunteers**
To be used at the
**Relief Camp/ Shelter
Level**

SPECIFIC LOCATION OF AFFECTED POPULATION

State	District	Block	GP/ Urban area	Village/ Hamlet/ Ward	Name of camp or structure
GPS		North			East
Officer in charge			Name: (caption) Designation: (caption) Contact No. (no.)		

CAMP IDENTIFICATION & SITE SELECTION

1. Type of structure	<input type="radio"/> School <input type="radio"/> AWC <input type="radio"/> Ashram/Hostel <input type="radio"/> Marriage hall <input type="radio"/> Temporary <input type="radio"/> Community center <input type="radio"/> Other (specify).....
2. How far is the camp from residential area? (no.) km.
3. How far is the nearest community health center? (no.) km.
4. How far is the nearest government hospital? (no.) km.
5. Is the camp suitable for present weather conditions?	<input type="radio"/> Yes <input type="radio"/> No
6. Is there water connection to the camp or water availability?	<input type="radio"/> Yes <input type="radio"/> No
7. Is Electricity connection with appropriate lights/fan etc available?	<input type="radio"/> Yes <input type="radio"/> No
8. Are hall ways, bathrooms, toilets, common areas, water source properly lighted?	<input type="radio"/> Yes <input type="radio"/> No
9. Does each room has a separate big candle and match stick or any other facility for emergency use?	<input type="radio"/> Yes <input type="radio"/> No
10. Is adequate space for roads, parking, and drainage available near to camp?	<input type="radio"/> Yes <input type="radio"/> No

11. Are emergency relief materials available?	<input type="checkbox"/> Drinking Water <input type="checkbox"/> Food <input type="checkbox"/> Bedding <input type="checkbox"/> Mosquito repellent/net <input type="checkbox"/> Toiletries (soap for every person) <input type="checkbox"/> Masks <input type="checkbox"/> Sanitizers <input type="checkbox"/> Sanitary napkins <input type="checkbox"/> Close lid dustbin <input type="checkbox"/> Bleaching powder
12. Is a first aid kit along with Thermometer/oximeter available in the camp?	<input type="radio"/> Yes <input type="radio"/> No
13. In any case of water, food, structural, electrical issues in the camp, are on-call repair men available?	<input type="radio"/> Yes <input type="radio"/> No

Comments/ Suggestions/ Additional Information:

CAMP DETAILS

14. Total Number of people in the camp.	Male (no.)	Total (no.)
	Female (no.)	
	Children (6-18) (no.)	
	Babies (0-6) (no.)	
	Senior Citizen (65+) (no.)	
	Others (no.)	
15. Number of Persons With Disabilities. (no.)		
16. Number of pregnant and lactating mothers (no.)		
17. Number of unaccompanied children (below 18 years) presently in the camp (no.)		
Number of male children (no.)		
Number of female children (no.)		
18. Is the contact number of control room or help desk available/displayed at the camp?	<input type="radio"/> Yes <input type="radio"/> No		
19. Are the address details of inmates in the shelter available?	<input type="radio"/> Yes <input type="radio"/> No		
20. Total Rooms (no.)		
Number of rooms available for males? (no.)		
Number of rooms available for females? (no.)		
Number of rooms available for families? (no.)		
21. How many total beds/ cot are available (no.)		
For Men: (no.)		
For Women: (no.)		
For Children: (no.)		

22. Is minimum of 1 meter gap in between beds maintained?	<input type="radio"/> Yes <input type="radio"/> No
23. Are windows available in each room? (Info as per Room No.) Room No. 1 Room No. 1 Room No. 1 Room No. 1 Room No. 1 Room No. 1	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Yes <input type="radio"/> No
Comments/ Suggestions/ Additional Information:	
WASH	
24. What are the contents of family hygiene kit provided at camp?	Soap <input type="radio"/> Yes <input type="radio"/> No Bucket <input type="radio"/> Yes <input type="radio"/> No Mug <input type="radio"/> Yes <input type="radio"/> No Detergent <input type="radio"/> Yes <input type="radio"/> No Toothpaste <input type="radio"/> Yes <input type="radio"/> No Oil <input type="radio"/> Yes <input type="radio"/> No Rope <input type="radio"/> Yes <input type="radio"/> No Dustbin with lid <input type="radio"/> Yes <input type="radio"/> No Clothes <input type="radio"/> Yes <input type="radio"/> No Undergarments <input type="radio"/> Yes <input type="radio"/> No Bedsheets <input type="radio"/> Yes <input type="radio"/> No Blankets <input type="radio"/> Yes <input type="radio"/> No
25. Are Menstrual hygiene materials including sanitary pads, old newspapers, dustbins with lid arranged?	<input type="radio"/> Yes <input type="radio"/> No
26. Are proper toilet facilities separate for male and female available? if yes does it have running water?	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Yes <input type="radio"/> No
27. Number of toilets for men: Number of toilets for women: Number of joint toilets for both: (no.) (no.) (no.)
28. Are toilets in the camp/nearby temporary or permanent?	<input type="checkbox"/> Temporary <input type="checkbox"/> Permanent <input type="checkbox"/> Mobile
29. Is waste disposal facility available at the camp?	<input type="radio"/> Yes



	<input type="radio"/> No
30. Are the camp staff wearing PPE kits? Are there extra PPE kits available?	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Yes <input type="radio"/> No
31. Are the camp staff trained in cleanliness and infection control?	<input type="radio"/> Yes <input type="radio"/> No

Comments/ Suggestions/ Additional Information:

FOOD AND NUTRITION

32. Is there an inhouse mess/canteen?	<input type="radio"/> Yes <input type="radio"/> No
If not, what other arrangement is there? (Caption)
33. What type of food is available for children above 6 months? (Caption)
34. How many meals per day is provided? (no.)
35. What are the food items provided?	(i) (Caption) (ii) (Caption) (iii) (Caption) (iv) (Caption) (v) (Caption) (vi) (Caption)

Comments/ Suggestions/ Additional Information:

HEALTH

36. Is proper social distancing practiced in camp during relief distribution, food distribution etc.?	<input type="radio"/> Yes <input type="radio"/> No
37. Are there any lapses in cleanliness at the shelter	<input type="radio"/> Yes <input type="radio"/> No
38. Is health checkup of each family on entry in the camp conducted?	<input type="radio"/> Yes <input type="radio"/> No
39. Is there a facility to isolate a person with symptoms?	<input type="radio"/> Yes <input type="radio"/> No
40. Are periodic health checkups conducted specific to COVID symptoms?	<input type="radio"/> Yes <input type="radio"/> No
41. Are ambulances and other emergency transportation facility available?	<input type="radio"/> Yes <input type="radio"/> No
42. Are common medicines available at the camp?	<input type="radio"/> Yes <input type="radio"/> No
43. Does the camp have the facility of on-call physician?	<input type="radio"/> Yes



	<input type="radio"/> No
44. Is there a facility of tele-counseling services present in the camp?	<input type="radio"/> Yes <input type="radio"/> No

Comments/ Suggestions/ Additional Information:

PROTECTION

45. Has the details of unaccompanied children shared with DCPO/1098?	<input type="radio"/> Yes <input type="radio"/> No
46. Are child friendly spaces available in the camp?	<input type="radio"/> Yes <input type="radio"/> No
47. Are Counselling and psychosocial support made available and provided through Childline or other NGOs?	<input type="radio"/> Yes <input type="radio"/> No
48. Is awareness on Disaster - and COVID19 provided to the children?	<input type="radio"/> Yes <input type="radio"/> No
49. Are people in the camp aware of Childline 1098 / Women Helpline181 /DCPO available to provide support to children who need support/ impacted by COVID (orphan, single parent or both parents admitted in hospital etc) /affected by violence/ unaccompanied/? Is the information displayed in the camp?	<input type="radio"/> Yes <input type="radio"/> No
50. Are there any specific volunteers for providing child friendly services and psycho-social support to children available at the camp?	<input type="radio"/> Yes <input type="radio"/> No
51. Are there any child/children in the camp who have lost both parents due to COVID? If Yes, how many	<input type="radio"/> Yes <input type="radio"/> No (no.)
52. Are there any children in the camp who have lost their father or mother due to COVID 19 pandemic? If yes, how many	<input type="radio"/> Yes <input type="radio"/> No (no.)

Comments/ Suggestions/ Additional Information:

SECURITY

53. Is the camp safe in terms of security, peace and order is followed?	
54. Does the camp entrance, boundary and gate have adequate security ?	
55. Are there any anti-social elements or criminal behavior noticed around the camp?	
56. Whether faced any kind of discrimination in the shelter? If yes, then detail out....	

Comments/ Suggestions/ Additional Information:

Suggestions and recommendation of Interviewer



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